

Missing Person Notification Policy

This policy contains the official notification procedures of the Yeshiva in case of missing students, c"v, who reside in campus housing, in accordance with the requirements of the Higher Education Opportunity Act of 2008, Section 488(j).

Confidential Contact

Talmidim who reside in on-campus housing, including housing provided for married *talmidim*, are encouraged to identify an individual(s) to be their missing person emergency contact and to confidentially register that person's contact information with the Registrar's Office. A contact form is included with all new *talmidim's* registration documents, and can be obtained at any time at the Registrar's office. Should the *talmid* not formally declare a separate missing person contact, the emergency contact on record will be notified. *Talmidim* may update their missing person contact and their emergency contact information at any time by updating their missing person emergency contact information in the Registrar's Office.

This information will not be disclosed except to law enforcement personnel in furtherance of a missing person investigation or as required by law.

Investigation

If any *talmid* or employee of Yeshiva has reason to believe that a *talmid* may be missing c"v" he should immediately notify Rabbi Yosef Meyer (Director of Dormitory and Students) at 732-534-2544 or the Emergency response line at (732) 367-4692.

The Yeshiva will initiate an investigation into any report of a missing person as soon as this information is received. If a *talmid* is determined to have been missing for twenty-four (24) hours, Rabbi Yosef Meyer will notify the appropriate law enforcement agencies including the Lakewood Police Department and Hatzalah and initiate the notification procedures as set forth in this policy.

Notification Procedures

A student's missing person contact will be notified by Rabbi Shraga Kotler (Sr. VP of Administration and Campus) no later than twenty-four (24) hours after the time that the *talmid* is determined to be missing. If the *talmid* is under the age of 18 his parents or legal guardian, in addition to the *talmid's* missing person contact, are required to be contacted. Appropriate law enforcement agencies will also be notified.

CONFIDENTIAL

**Emergency Contact Authorization
Missing Person's Contact Form**

In case of emergency, י"ח, it may be critical for us to have this information on file.

You have the right but no obligation to provide us with Emergency Contact Information. Should you choose to not provide the Emergency Contact Information to us we may be unable to properly assist in an emergency.

Student Information

Last Name _____ First Name _____ Middle Initial _____
Social Security Number _____ Cell Phone _____

In the event that the Yeshiva has a health, safety or other emergency concern relating to my well-being, or in the event that I am reported missing, I hereby authorize the Yeshiva to contact the following people:

Parent Contact Information

Name _____ Relationship to Student _____
Emergency Day Phone _____ Emergency Night Phone _____
Emergency Cell Phone _____ Emergency Email Address _____
Address _____

Alternate Emergency Contact Information

Name _____ Relationship to Student _____
Emergency Day Phone _____ Emergency Night Phone _____
Emergency Cell Phone _____ Emergency Email Address _____
Address _____

This authorization will remain in effect until the earlier of the date I rescind the form in writing or the date I have formally withdrawn from enrollment at the Yeshiva.

Signature: _____ Date: _____